



We are very happy to announce that we will be replacing the 10s Portal software with Court Reserve starting **June 1, 2020**. We believe this platform will help us continue to improve our tennis operations at Seven Oaks, as well as your membership experience.

CREATE YOUR ACCOUNT FROM A SMARTPHONE

To create your account and set up payment information to be used for lessons, clinics, racquet stringing, guest fees, etc.

- Download the Court Reserve mobile app.
- Click on **DON'T HAVE AN ACCOUNT?** at the bottom of the screen.
- Type **Seven Oaks** for Organization Name.
- When found, click **SIGN UP**.
- Fill out all the user account information and click **REGISTER**.
- Tap **MY ACCOUNT**.
- Tap **MEMBERSHIP**.
- Tap **VIEW THIS PLAN** and choose **MEMBER** or **FAMILY MEMBERSHIP** plan. *Please ignore the Ball Machine options at this time. We will manually load these memberships.*
- Tap **SUBSCRIBE**.
- To enter payment information tap **MY ACCOUNT**.
- Tap **PAYMENT PROFILES**.
- Tap **ADD NEW** in the upper right corner of your screen.
- Enter all your billing information.
- Tap **SAVE**.

To enter your family under Family Membership

- Tap **MY ACCOUNT** (bottom of the screen).
- Tap **FAMILY** (second row).
- Tap **ADD NEW** (top right of the screen) and enter all your information.
- Tap **SAVE**.
- Repeat these steps for each member of your family.

We will be checking everyone's account before our launching date (June 1, 2020). All players who have not followed these steps and/or have not paid the 2020 dues in full yet, will not be able to play tennis at Seven Oaks.

Please feel free to contact our staff at any time for any question. We are here to help!

Seven Oaks Tennis Pro Shop: (919) 848-9928.