

Seven Oaks Marlins- Volunteers 2023

Volunteer Requirements:

For our meets to run at all, we need volunteers! We want our swimmers to have fun and enjoy the spirit of competition. To make that happen, we **REQUIRE** all families with registered swimmers to volunteer at **two to three** meets over the course of the summer season.

We have lots of options for positions and shifts to accommodate varying family needs. If you have questions about what might be best for you, please read the position descriptions or reach out directly to Carolyn Sanspree at carolynsanspree@gmail.com.

Volunteer Sign-Ups:

We will be using our Swimtopia website's sign up calendar for volunteer sign up this year. PLEASE plan ahead and sign up for at least two volunteer slots per family.
seven-oaks.swimtopia.com

Shift Information:

We offer positions on two shifts to best accommodate work schedules and families with small children.

1 st Shift	Arrive at warm-up time to check in and work until the end of Backstroke races.
2 nd Shift	Be in place behind the blocks BEFORE Breaststroke races begin (an announcement will be made as a reminder) and work through the end of the meet.

Position Information:

Number Writer (5 per meet): This role is reserved for families of 10&under swimmers with younger non-swimmer siblings. Must arrive EARLY (By 4:30 for HOME meets and by 4:45 for AWAY meets). You will be provided with Sharpies and a list of numbers for 10&under swimmers. Ask their name, find their number and then write that number on the outside of both arms.

Clerk of Course (2 per shift): This role requires some training – let us know if you are interested in shadowing an experienced volunteer at a meet! Organize the swimmers into heats and lanes behind the blocks. When swimmers arrive at the Clerk of Course area, you will find the 3 main event swimmers and place them in the first heat in the assigned lanes. You will place the rest of the swimmers in subsequent heats.

Kid Pushers (6 per shift – assigned to 6&under, 7/8 and 9/10 age groups): This can be a great role for someone with a younger non-swimmer who can help! Get your assigned group to the Clerk of Course area before each event. At check-in, you'll be provided with a sign to hold up and the main event line-up. You'll line up the relays and Main Event swimmers before dropping them off at the Clerk of Course.

Runners (2 per shift): One runner will be responsible for taking the Main Event cards from the Clerk of Course to the Recorder (standing with Place Judges). The other runner will be responsible for taking the Main Event cards which have been recorded to the Scorers. You are also both responsible for picking up any disqualification (DQ) slips from the Stroke & Turn Judges and bringing them to the Scorers' table.

Recorder (1 per shift): HOME meets only. This role requires some training – let us know if you are interested in shadowing an experienced volunteer at a meet! Record the placements of the swimmers during the Main Event heats. You will watch the Place Judges who will signal 1st through 6th places by lanes. In the event of a tie, the Place Judges will call it – you only have to write it down.

Place Judge (3 per shift): Passionate swim parents are best in this position – if you are interested, please let us know! This position requires training and swim team experience. You will be assigned a placement (1st, 3rd or 5th for Home Meets & 2nd, 4th, or 6th for Away Meets). Your job will be to determine which lane came in your place during Main Event heats ONLY. In the event of a tie you will need to work with the other judges to determine a resolution.

Scorer (1 per shift): You will sit at the Scorers' table and write down the points on a scoring sheet, including swimmer's name, place they came in, winning time if it was 1st place, and number of points earned. You'll then pass the sheets to the Ribbon Writers.

Ribbon Writers (2 per shift): You will sit at the Scorers' table and be provided with place information (1st – 6th) for main events. You will fill in the swimmer names and event on ribbon labels. Ribbons will be pre-sorted based on the order of the events.

Ribbon Distributor (2 per shift): HOME meets only. This can be a great role for someone with a younger non-swimmer who can help! You will stand at the end of the finishing lanes and pass out ribbons to the Heat Winners and Participants. This is ONLY during 6 & Under, 7 – 8 and 9 – 10 NON-Main Event Heats.

Timers (6-10 per shift, depending on size of the pool): Will be paired with another timer to time EVERY heat of an assigned lane, with exception of Relays.

- For the 6 & Under, 7-8 and 9-10 (25 yard) events, you will time at the end of the pool.
- For all 11&up (50 yard) events, you will time at the starting end of the pool.
- As a first shift timer, you are expected to attend a short meeting at the beginning of the meet (usually around 5:30 pm) to meet with the TSA Reps and the Starter to get more information regarding that particular meet.