



CREATE YOUR ACCOUNT FROM A COMPUTER

To create your account and set up payment information to be used for lessons, clinics, racquet stringing, guest fees, etc.

- Click [HERE](#) to go to our welcome page. (*We suggest to bookmark/save this page to your browser favorites for future use*).
- Click **CREATE ACCOUNT** (top left of the page).
- Fill out all the user account information and **SUBMIT**. You may see a message at the top of the page stating **Please verify that you are not a robot**. If this happens click the submit button again.
- Choose **MEMBER** or **FAMILY MEMBERSHIP** (see additional info below) plan. *Please ignore the Ball Machine options at this time. We will manually load these memberships.*
- Click **SUBSCRIBE TO THIS PLAN**.
- Once logged in, click on **MY PROFILE** (top right of the page).
- Under **BILLING**, click **PAYMENT PROFILES** (left of the page).
- Click **CREATE PAYMENT PROFILE** and enter all your information.
- Click **SAVE**.
- Click on **SEVEN OAKS TENNIS** in the upper left-hand corner to go to the home page for instructions on how to reserve courts.
- Click **LOGOUT** when you are done using the app.
- Optional: download the Court Reserve mobile app for easier and full access in the future.
- To approve new Court Reserve accounts, add family members and to make changes, please contact Jane at the membership office.

7oaksoffice@gmail.com

Please feel free to contact our staff at any time for any question. We are here to help!

Seven Oaks Tennis Pro Shop: (919) 848-9928.